

MINUTES OF THE QUORN VILLAGE DESIGN STATEMENT (QVDS) TEAM MEETING
Held at Quorn Village Hall, 7.30pm Thursday April 5th 2007

1. Attendance & Apologies.

Present:

Cllr Terry Stirling - Chairman
Rick Hoyland - Vice Chairman
Rob Brown - Secretary
Ian Rushin – Treasurer

Hazel Fish
Geoffrey Locke
Renia Rushin
Cllr Richard Shepherd

Cllr David Slater
Don Wix
Chris Wyatt

Apologies:

Cllr Joan Bloodworth Sue Newcombe
Alan Johnson Kevan Porter

Before the meeting proper started Terry expressed the feeling of the whole meeting by welcoming the reappearance of Chris Wyatt, after his long recuperation, and wished him a continuing recovery to full health.

2. Minutes of the last full meeting (8th February 2007).

These were accepted without alteration.

3. Matters arising - not covered below.

None.

4. Correspondence - not covered by other items.

None.

5. Finance

As there had been no transactions since the last meeting
The Quorn VDS Bank Account still stood at:-

Cash	95.99
Bank	<u>489.52</u>
Total	£585.51

6. Group Reports.

After the last meeting all sub-committees refined their own work. On 8th March a meeting of all sub-committee leaders and Terry took place at Rick's to try and merge the results. It was decided that each group should send their work to the others for examination, while every group's effort to date should be sent to Renia for compilation into a single document. Renia was to insert a uniform paragraph numbering to make it easier for comments to be identified. This paragraph numbering was to be removed before the final version of the VDS was prepared for publication. This was all done.

Rick said that to keep to our tight timetable it was necessary to have a meeting with Martin Tinknell in June and hand over our efforts. The Charnwood Borough Council (CBC) Planners would then have time to read the document and suggest amendments, mainly cross references to CBC policy documents, so that we could incorporate these. The aim was that the full committee could agree a good text by early August with the final version being submitted to CBC in early September. The precise date was to be mutually agreed with CBC.

A considerable amount of discussion took place requesting clarification of the stages and comments about when people were available or not. From this the following emerged:-

- It was decided that remarks about the document that Renia had collated (the large document produced at this meeting) should be made back to her within two weeks i.e. 19th April 2007. These remarks could be made by either individuals or groups, although from groups would be preferred as this would mean fewer individual sets of comments. It was agreed that to encourage wider replies the document should also be placed on the QVDS web site. This would be an alternative way for groups or individuals to appraise the document and through e-mail, return their comments to Renia who would collate them.
- She and Rick would then produce a further version of our work incorporating these comments in time for consideration at our next meeting. There was some dismay at this, because of absences between now and the first Thursday in May would give some a very short period to respond. Terry said that from now onwards progress of the document was paramount and that if regular dates suffered then so be it. Because of this the next meeting was set back to Thursday 17th May.
- It was expected that further comments on the revised draft document would be sent to Renia by Thursday 31st May with the next full meeting taking place on Thursday 14th June 2007. Here the final version of the draft would be agreed prior to it going forward to Martin Tinknell and the CBC Planners
- Only when this was returned would we know what further work needed to be done. At this time we would involve Kevan in both choosing the appropriate layout and photographs to illustrate the text. The meeting agreed that all should take photographs of anything that caught their eye as the larger the pile of photographs the better. To make it easier for Kevan digital photographs would be preferred although this did not preclude slides or prints.

Terry emphasised to the meeting that from now on we should read and consider the document as a whole rather than concentrate solely on our own area of responsibility or interest.

A Vote of Thanks was passed to Renia for producing multiple copies of the whole VDS rough document for the meeting.

7. AOB.

There was no other business.

8. Date and venue of next full meeting.

7.30pm Thursday 17th May 2007 at the Village Hall.

R.J.N.BROWN

Secretary

Distribution to:- All attending or giving apologies at the meeting, those on the revised contact list (if different), all Quorn Parish Councillors (if not covered before), two District Councillors & one County Councillor representing Quorn. The Principal, Rawlins Community College.