

MINUTES OF THE QUORN VILLAGE DESIGN STATEMENT (QVDS) TEAM MEETING  
Held at Quorn Village Hall, 7.30pm Thursday February 8th 2007

1. Attendance & Apologies.

Present:

Rick Hoyland - Vice Chairman  
Rob Brown - Secretary

Alan Johnson                      Renia Rushin  
Geoffrey Locke                      Cllr David Slater  
Sue Newcombe                      Don Wix

Apologies:

Cllr Terry Stirling - Chairman  
Ian Rushin—Treasurer

Cllr Joan Bloodworth      Kevan Porter  
Hazel Fish                      Cllr Richard Shepherd  
Cllr John Hutchinson      Chris Wyatt  
Hayley Perkins

2. Minutes of the last full meeting (7th December 2006).

These were accepted without alteration.

3. Matters arising - not covered below.

None.

4. Correspondence - not covered by other items.

As instructed in the last minutes Rob had written to Mark Fennel of Charnwood Borough Council's (CBC) Planning Department asking for the specific date of the Quorn VDS submission, there being some confusion about this. The written reply did not clarify the issue.

*Councillor Slater advised the meeting that his understanding was that CBC had timetabled the Quorn Submission for 2007/2008 with a view to achieving its adoption by April 2008. Councillor Slater undertook to check and noted that the Group would prefer to work to the 2007/2008 timetable should there be any doubt.*

Rob had spoken to Nigel Hunt at County Hall about any proposed mineral incursions into the Civil Parish of Quorn. He was told verbally that future quarry working permissions were not envisaged to go further than currently agreed positions and that there was no sand/gravel extraction planned in the area. He was to write to get this answer confirmed.

5. Group Reports.

Taking Councillor Slater's date and working the necessary stages of our QVDS document backwards the meeting arrived at the following timetable:-

- *Now to 28<sup>th</sup> February (latest) – Each sub section team to finalise their individual studies and submit drafts to each of the other sub-section teams. Each team to prepare a review of 'other teams' drafts in preparation for a team leaders meeting on 8<sup>th</sup> March. Sub section leaders to arrange individual team meetings beforehand in preparation for the 8<sup>th</sup> March meeting*
- *Thursday 8<sup>th</sup> March – Meeting of the sub-section leaders, plus Terry Stirling, to bring together all separate sections of the QVDS.*

- *8<sup>th</sup> March - 5<sup>th</sup> April. Each team to refine their drafts taking account of comments tabled on March 8<sup>th</sup>*
- *Thursday 5<sup>th</sup> April – At the QVDS full meeting a discussion of the rough draft document produced following the 8<sup>th</sup> March meeting.*
- *July - 1<sup>st</sup> draft of QVDS. This to go to the CBC Planning Department for their consideration. After about two weeks (perhaps allowing extra for the August holiday period) it is envisaged that CBC will arrange a meeting with us to discuss the contents. It is expected that they will want us to add various relevant references to council documents and directives. They will also be expected to suggest/discuss positive improvements to our document and its progression.*
- *December 2007 - Final draft of QVDS. This to be ready for CBC to initiate the formal consultation process which seeks the comments of various official agencies. This draft should be complete in all respects, including refinements agreed in previous discussions with CBC.*
- *March 2008 - Presentation version of QVDS, incorporating any 'fine tuning' to address points raised in the consultation process. This is the final version and is submitted by us to CBC.*

The meeting regarded the March 8<sup>th</sup> 'sub-section review' as the most important step in the whole timetable. Without this being done on time slippage would undoubtedly occur and have a detrimental knock-on effect on everything else.

#### 6. Finance.

As there had been no transactions since the last meeting the Quorn VDS Bank Account still stood at:-

Cash	95.99
Bank	<u>489.52</u>
Total	£585.51

#### 7. Any Other Business.

The meeting wished all those currently ill members a speedy recovery, especially Terry, and hoped to see them at their next meeting.

As Kevan Porter had changed his e-mail address Rob was to issue a corrected version of our contact list with these minutes.

#### 8. Date & venue of next full meeting.

7.30pm Thursday 5<sup>th</sup> April 2007 at the Village Hall.

R.J.N.BROWN

Secretary

Distribution to:- All attending or giving apologies at the meeting, those on the revised contact list (if different), all Quorn Parish Councillors (if not covered before), two District Councillors & one County Councillor representing Quorn. The Principal, Rawlins Community College.